



Heritage House School  
Cameron Road  
Chesham  
HP5 3 BP

## SEN Learning Support Assistant

Salary: Bucks Pay Range 2 £24,879 - £26,961 pro-rata (Actual Salary: £18,982.67 - £20,571.24)

Working Pattern: 39 weeks (term time only plus 5 INSET days)

Working Hours: 33.25 hours per week (Monday, Tuesday & Friday 08:45-15:30, Wednesday 8:30-4:30, Thursday 8:45-4:15)

Contract Terms: Permanent, Fixed term or casual considered

### About the Role

Due to the continuing expansion of Heritage House School we are looking for a Learning Support assistant to join our outstanding team and support learners with special educational needs. You will be working closely with the teachers and other LSA's to enhance the learning experiences of small groups of learners in a classroom environment.

### About the candidate

We are looking for someone who is adaptive, creative, enthusiastic and dedicated to putting our learners at the heart of everything we do. The successful candidate will be a team player, flexible, calm and caring. Experience is desirable but not essential but you must have a willingness to learn. We offer full support through an induction programme, in-house training and mentoring.

### Other Information

To arrange a visit or to find out more about the role, please contact our school office on **01494 771445** or by email to [office@heritagehouse.bucks.sch.uk](mailto:office@heritagehouse.bucks.sch.uk)

Completed applications should be emailed to [finance@heritagehouse.bucks.sch.uk](mailto:finance@heritagehouse.bucks.sch.uk). Only applications submitted on the current Buckinghamshire Council application form will be considered.

Interview date: On receipt of application



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## Safeguarding

**Heritage House School is committed to safeguarding and promoting the welfare of children. All appointments are made subject to satisfactory enhanced DBS, Teaching Regulation Agency, childcare disqualification, qualification and reference checks.**

As part of the shortlisting process, we will carry out an online search as part of our due diligence on the shortlisted candidates. This may help identify any incidents or issues that have happened, and are publicly available online, which the school might want to explore with the applicant at interview.

This post is exempt from the Rehabilitation of Offenders Act 1974 and therefore applicants are required to declare:

- All unspent convictions and conditional cautions
- All spent convictions and adult cautions that are not protected (i.e. that are not filtered out) as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2020).

It is an offence to apply for the role if you are barred from engaging in a regulated activity relevant to children. All shortlisted applicants will be required to complete a self-disclosure form and return it prior to the interview