



Heritage House School
Cameron Road
Chesham
HP5 3BP

Café Manager and Barista

Salary: Bucks Pay Range 4-5 £31,424 – 36,975 pro-rata (Actual Salary: £21,706-£25,540)

Working Pattern: 39 weeks (term time only plus 5 INSET days)

Working Hours: 30 hours per week (Monday to Friday 08:30-14:30)

Contract Terms: Permanent

About the Role

Due to the continuing expansion of Heritage House School, we are seeking a reliable, enthusiastic, and customer-focused Café Manager and Barista to join our team full-time, in The Potting Shed Café. You will be working alongside, and supporting, the learners to develop and strengthen employability skills. You will oversee the daily operations of the café, liaising with the Hospitality Lead Coach to plan menus, manage stock levels and will have an understanding of effective financial management. You will be responsible for preparing high quality beverages, providing outstanding customer service and maintaining a clean and welcoming workspace. You will be working in a friendly supportive team environment with training and development opportunities.

About the candidate

The ideal candidate will have a passion for coffee, excellent communication skills, and the ability to thrive in a fast-paced environment. You will have previous experience as a Barista or in a customer service role. You will have strong communication and interpersonal skills, a positive attitude and willingness to learn. A knowledge of coffee brewing techniques and latte art would be an advantage as would experience with point-of-sale systems.

Other Information

To arrange a visit or to find out more about the role, please contact our school office on **01494 771445** or by email to office@heritagehouse.bucks.sch.uk

Completed applications should be emailed to finance@heritagehouse.bucks.sch.uk. Only applications submitted on the current Buckinghamshire Council application form will be considered.

Closing date: 10 July 2026



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Heritage House school reserve the right to withdraw, amend, or close this vacancy advert at any time without prior notice.

Interview date: On receipt of application

Safeguarding

Heritage House School is committed to safeguarding and promoting the welfare of children. All appointments are made subject to satisfactory enhanced DBS, Teaching Regulation Agency, childcare disqualification, qualification and reference checks.

As part of the shortlisting process, we will carry out an online search as part of our due diligence on the shortlisted candidates. This may help identify any incidents or issues that have happened, and are publicly available online, which the school might want to explore with the applicant at interview.

This post is exempt from the Rehabilitation of Offenders Act 1974 and therefore applicants are required to declare:

- All unspent convictions and conditional cautions
- All spent convictions and adult cautions that are not protected (i.e. that are not filtered out) as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2020).

It is an offence to apply for the role if you are barred from engaging in a regulated activity relevant to children. All shortlisted applicants will be required to complete a self-disclosure form and return it prior to the interview